



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

July 20, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

14 JULY 20, 2010

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

**DEPARTMENT OF PARKS AND RECREATION:  
MUSEUM ROAD IMPROVEMENT PROJECT  
WILLIAM S. HART REGIONAL PARK  
ESTABLISH CAPITAL PROJECT AND APPROVE PROJECT BUDGET  
CAPITAL PROJECT NO. 87078  
(FIFTH DISTRICT) (3 VOTES)**

**SUBJECT**

Approval of the recommended actions will authorize the Director of the Department of Parks and Recreation to proceed with the implementation of the Museum Road Improvement Project at the William S. Hart Regional Park.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find the proposed project categorically exempt from California Environmental Quality Act according to Section 15301(d) and the County of Los Angeles Environment Document Reporting Procedures and Guidelines, Class 1(c) adopted by your Board on November 17, 1987 as the project provides for the maintenance and repair of existing facilities with no expansion of use beyond that previously existing.
2. Establish the proposed project and approve budget of \$467,000 for the Museum Road Improvement Project (Capital Project No. 87078) at William S. Hart Regional Park fully funded by net County cost.

*"To Enrich Lives Through Effective And Caring Service"*

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3. Authorize the Director of the Department of Parks and Recreation to carry out the project through a Board-approved Job Order Contract program.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow the Department of Parks and Recreation (Department) to provide needed repairs to the access road leading to the William S. Hart Museum (Museum) that is damaged by years of insufficient drainage and erosion. The road serves as the only viable access to the museum in emergencies, maintenance of the upper area of the park area, and vehicle access to accommodate patrons with disabilities.

The proposed project includes removal, replacement, and repair of damaged asphalt, concrete curb and gutters, and slough walls. Areas to be addressed will include the headwall along the access road, drainage channel reconstruction with partial road replacement, bison area access reconstruction, turn-around at the Museum entrance, and seal and slurry entire roadway.

As the proposed project will be implemented during the rainy season, appropriate measures will be taken to reduce the impact on the park and construction site, including but not limited to using sandbags barriers, straw rolls, covering the area with plastic, and installing trench plates.

The proposed project will be implemented using the Department's Job Order Contract (JOC) program managed by the Construction Division of Regional Facilities Agency. It is anticipated that the construction for the proposed Museum Road Improvement Project will begin in March 2010 and will be completed within five months.

### **Sustainable Design Program**

In accordance with your Board's Policy for Green Building/Sustainable Design Program, the Department will incorporate sustainable design features as part of the project to the greatest extent feasible such as reusing the existing asphalt.

### **Implementation of Strategic Plan Goals**

Approval of the recommended actions supports the County's Strategic Plan Goals of Operational Effectiveness (Goal 1), Children, Family, and Adult Well Being (Goal 2), and Community and Municipal Services (Goal 3), by investing in public infrastructure and improving facilities used by children and families of the County of Los Angeles.

### **FISCAL IMPACT/FINANCING**

The total proposed project cost, including construction, change orders/contingency, and County services is currently estimated at \$467,000. Sufficient appropriation is available in the Fiscal Year 2010-11 Capital Projects/Refurbishment Budget for Museum Road Improvement Project (Capital Project No. 87078) to fully fund the project. The Project Schedule and Budget Summary are detailed in Attachment A.

The proposed project is fully funded by Fifth District Capital Project net County cost.

### **Operating Budget Impact**

Based on the project description, the Department does not anticipate any one-time start-up or ongoing costs resulting from the recommended actions. The project provisions have maintenance requirements that will be fulfilled with existing park staff and resources.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Approval of the recommended actions will allow the Department to repair the main access road to extend the durability and longevity of the main road that leads to the Museum and auxiliary buildings. The construction will follow recommendations provided by the Department of Public Works Design Division and the civil engineer to be provided by the Job Order Contractor.

In accordance with your Board's Civic Art Policy adopted on December 7, 2004, the Museum Road Improvement Project is exempt from the Civic Art fee as the eligible project costs are less than \$500,000.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is categorically exempt from California Environmental Quality Act according to Section 15301(d); and the County of Los Angeles Environment Document Reporting Procedures and Guidelines, Class 1 (c) adopted by your Board on November 17, 1987 as the project provides for the maintenance and repair of existing facilities with no expansion of use beyond that previously existing.

### **CONTRACTING PROCESS**

The proposed project will be implemented using the Department's JOC program awarded by your Board on June 15, 2010 and approved as to form by County Counsel, and will be managed by the Department's Construction Division of Regional Facilities Agency.

The contract awarded to JOC contractor contains terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination and renegotiation.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended actions will impact services at the Museum, including tour availability at the main mansion. The project will at all times maintain emergency access; however, there may be times when access to the Museum may only be by foot. The project is being coordinated with Natural History Museum staff, which operates the Museum to minimize impacts and to accommodate needs as much as possible. The project will have a great impact in preservation and protection of the main access to many of the historical resources at the upper park.

The Honorable Board of Supervisors  
July 20, 2010  
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**CONCLUSION**

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', written over the printed name.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:GF:SK  
DJT:AC:zu

Attachments

c: Executive Office, Board of Supervisors  
Arts Commission  
County Counsel  
Parks and Recreation  
Public Works

**DEPARTMENT OF PARKS AND RECREATION:  
MUSEUM ROAD IMPROVEMENT PROJECT  
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(FIFTH DISTRICT) (3 VOTES)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion date</b>
Award Design Contract	NA
Execute Design Contract	NA
Award JOC Contract	10/30/10
Construction Documents	12/31/10
Jurisdictional Approvals	2/28/11
Start Construction	3/01/11
Substantial Completion	8/31/11
Project Acceptance	9/30/11

## II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
<b>Land Acquisition</b>	<b>\$0</b>
<b>Construction</b>	
Low Bid Construction Contract	0
Job Order Contract	422,000
Change Orders/ Contingency	25,000
Departmental Crafts	0
Youth Employment	0
Misc. Expense	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
<b>Subtotal</b>	<b>\$447,000</b>
<b>Programming/Development</b>	<b>\$0</b>
<b>Plans and Specifications*</b>	<b>\$0</b>
<b>Consultant Services</b>	
Site Planning	0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other	0
<b>Subtotal</b>	<b>\$0</b>
<b>Miscellaneous Expenditures</b>	<b>\$0</b>
<b>Jurisdictional Review/Plan Check/Permit</b>	<b>\$0</b>
<b>County Services</b>	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Design Services	0
Contract Administration	0
Project Management	0
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	17,300
ISD ITS Communications	0
Project Security	0
Project Technical Support	0
Office of Affirmative Action	2,700
County Counsel	0
Other:	0
<b>Subtotal</b>	<b>\$20,000</b>
<b>TOTAL</b>	<b>\$467,000</b>